



Minutes of Meeting – Monday, 9th February 2009

Tyne Youth & Community Centre, Chirside House, Mariners Lane, Tynemouth NE30 4AT.

MINUTES

1. WELCOME AND APOLOGIES FOR ABSENCE

Present: Barrie Braidford (Chairman), Derek Airey, Judith Burgess, Jim Carlin, Graham Marsh, Joan Whitney, Brian Wood and Adrian Woodcock.

Apologies were received from: Janet Long.

2. Minutes of previous meeting

- Joan pointed out that Martin Hutchinson was also selected for the World Games. Following this amendment, Joan Whitney proposed that the minutes be accepted as a true and correct record. Barrie Braidford seconded this motion.

3. Matters arising

- Judith told the committee that Adrian had pointed out to her that the Transplant Co-ordinators Office and Porters Office had been missed from the list of the departments who we buy toffees for at Christmas. On Judith's advice Adrian had then purchased toffees for these departments. Adrian went on to say that Children's clinic had also been missed and we must remember them next year.

4. Constitution

- Graham brought to the attention of the committee that the constitution can only be changed at an AGM. Given this it was suggested that this item be deferred to the meeting prior to the AGM. This would then give everyone time to read the current constitution and look for any amendments that are required.

5. Future AGM's

- Judith asked the committee to consider where we hold future AGM's as although Barrie has already booked for next year at the Freeman it was thought that due to the parking problems and the cost that this is not a viable option.
- Brian told the committee that he had made some enquiries at 'The Corner House' and they have told him that they would be willing to accommodate us for £5.95 per head and £ 20 for unlimited coffee, with the room free.
- Judith asked that we consider changing the time of year for our AGM as Christmas is such a busy time.
- Graham pointed out that an AGM can be held anytime within the ten months after the end of the accounting year.
- It was proposed that we hold our AGM at the 'Corner House' on 11th March 2010. Brian agreed to liaise with the 'Corner House'. Barrie agreed to cancel the room at the Freeman

6. Games report

- Graham outlined future events, these being:
 - Racquet tournament – 25th April 2009 in Knutsford, Cheshire
 - Five Nations Golf Tournament – 29th – 31st May 2009 in Belfast
 - British Games – 30th July – 2nd August 2009 in Coventry
 - World Transplant Games – 22nd – 30th August in Brisbane, Australia
- It was agreed that flights should only be **re-imbursed** for the World Transplant Games after they have been paid for by the competitor.
- It was also agreed that the balance of Craig O'Neill's flight should be paid.
- Carol Olley has written requesting £1500 extra funding for two additional children to attend the 'Tackers' Ski Camp. All were in agreement with this.

7. Children's report

- This was deferred due to the absence of the Children's representative.

8. Future funding projects

- Prof Paul Corris has written requesting funding for 20 – 30 staff members to attend the **International Society of Heart & Lung Transplantation** conference to be held in Paris. It was agreed to give £20,000 towards the cost of this.
- Dr Gareth Parry has requesting funding of £5,000 for new computers and software. All were in agreement with this. Brian suggested that all requests should be made in writing to the Secretary.
- Judith asked Barrie to speak to Dr Parry and ask him to put his request in writing to her.

9. Any other business

- Barrie has made some enquiries about Public Liability Insurance. As we are not sure if we need it Barrie agreed to contact the Charities Commission for advice.
- We have had a request from Selby Young Farmers for someone to give a talk about our work. Derek has agreed to do this.
- Girls from Alliance Pharmacy (soon to be Boots) are to do a sponsored walk in aid of the FHLTA.
- Graham's fundraising 'Gig 10' is to be held on 21st March, tickets are £10 each.
- Judith pointed out that we will be celebrating the 215th anniversary of Heart & Lung transplantation at the Freeman hospital next year, 2010. It was agreed that this should be discussed at the next meeting.

10. Date of the next meeting

Monday, 23rd March 2009