



## **Minutes of Meeting – Monday, 12th April 2010**

**Tyne Youth & Community Centre, Chirside House, Mariners Lane, Tynemouth. NE30 4AT**

### **MINUTES**

#### **1. WELCOME AND APOLOGIES FOR ABSENCE**

**Present:** Barrie Braidford (Chairman), Derek Airey, Judith Burgess, Joan Whitney, Brian Wood, Susie Wood and Adrian Woodcock.

**Apologies were received from:** Janet Long

The meeting was opened by welcoming Susie Wood and in turn she was introduced to the committee.

#### **2. Minutes of previous meeting**

- Brian Wood proposed that these minutes be accepted as a true and correct record. Joan Whitney seconded this motion.

#### **3. Matters arising**

- Derek has arranged a meeting with Paul Brewis to request a notice board for our use in the main corridor of the Cardiothoracic Department of Freeman Hospital.

#### **4. Rule Book**

- This item was deferred to the next meeting.

#### **5. 25 year celebrations**

- Judith informed the committee that she had spoken to Christine Marsh (Graham's wife) and she told her that everything is in hand.

#### **6. Games report**

- In the absence of Graham Marsh, Derek Airey and Judith Burgess gave the following reports:

#### European Games

- Derek reported that all was in hand with this.
- David Walker has asked if we will purchase 8 t-shirts, polo shirts and waterproof jackets on behalf of the BHLTA for new competitors attending these Games.
- All money and postage costs will be refunded. All were in agreement with this and Barrie agreed to contact our supplier. Judith to get sizes from David Walker and email them to Barrie.

#### British Games

- Judith told the committee that she had sent out 47 packs and to date there will be 10 competitors and 8 supporters attending these Games.
- It was requested that we supply a minibus for all those travelling to Bath from the North East, e.g. Co Durham, North Yorkshire, Teeside, and Tyne & Wear.
- It was agreed that Joan should work out if this would be cost effective.

### **7. Children's report**

- In the absence of Janet, Judith read out an email from Janet requesting funding for accommodation and Gala Dinner for all children attending the British Games along with an accompanying adult per child. All were in agreement with this.
- Janet also asked for financial help for families attending the Family Weekend in Sunderland, requesting help with accommodation costs, which are £75 per night and funding for each child with one adult to attend the Gala Dinner.
- It was agreed that we would fund the Gala Dinner but before we could make a decision on the accommodation we would need further information on numbers etc. Judith agreed to contact Janet on this matter.

### **8. Accounts**

- Joan told the meeting that due to some large payments, £20,000 to Prof Corris for staff to attend the International Heart & Lung Transplantation conference and £11,069 for European Games costs, this money had to be transferred from the Instant Access Account to the Treasurer's account. The late payment will be re-imbursed when all invoices for these Games are settled.
- We have also purchased an ECG machine at a cost of £7,446.

### **9. Flats**

- Derek reported that everything is in order.
- There is now a notice up in the flats informing people that there is Tea and Coffee available.

## **10. Any other business**

- Due to current events it was asked if anyone was willing to take over the website.
- Judith agreed to do this but is not sure how everything gets transferred over. She agreed to speak to her friend, Paul Edwards for advice.
- Susie Wood agreed to take over the role of Newsletter Editor
- Derek told the meeting that the hospital have now a separate Social Services account set up for children.
- Judith suggested that we create a page on 'Facebook' to get the interest of our younger members. Susie suggested putting a link on our website.

## **11. Date of the next meeting**

Monday, 7th June 2010 at 12.00 (noon)