



Minutes of Meeting – 12th November 2007

Tyne Youth & Community Centre Chirnside House, Mariners Lane, Tynemouth NE30 4AT

MINUTES

1. WELCOME AND APOLOGIES FOR ABSENCE

Present: Barrie Braidford (Chair), Tony Armstrong, Judith Burgess, Graham Marsh, Joan Whitney and Adrian Woodcock.

Apologies: no apologies were received.

2. Minutes of previous meeting

Graham Marsh proposed that these minutes be accepted as a true and correct record. Joan Whitney seconded this motion.

3. Matters arising

- There has been no further correspondence from Paul Brewis about Parking at Freeman Hospital and Barrie agreed to follow this up.
- The Digibox has now been fitted and is working.

4. Financing projects

- Following the request for help in financing the fitting of a chair lift to one of our member's home to enable him/her to be discharged from hospital, it was suggested that we should discuss financing of future projects as this may set a precedent.
- After some discussion, Graham suggested that we look at things on a case by case basis. Judith seconded this motion.

5. Annual General Meeting

- The date for the Annual General Meeting is Tuesday, 11th December 2007 at 10.30.

- Tony has told the catering department to cater for 70 people and has asked for a suitable diet for heart/lung transplant patients.
- It was agreed that we should purchase 1 box each of white wine, red wine, lager and beer. Barrie agreed to purchase these on our behalf.
- It was agreed that we would buy a tin of chocolates for Wards 27a, 27,X-Ray, ECG, Medical Physics, Children's Clinic, Transplant Co-ordinators and the Porters office. Adrian agreed to purchase these on our behalf.
- We have agreed to buy tea and coffee throughout the year for the staff in clinic. This is instead of the usual tin of chocolates at Christmas.

6. Any other business

- John Dawson has raised £8,000 for the FHLTA and his wife has written to Joan asking if some of the money can be used to buy equipment for the flats. She suggested purchasing a comfy chair and irons for each room in each flat, particularly Rose Court.
- It was agreed that comfy chairs would be a good idea but irons are out of the question as we have bought them in the past and they have all been stolen.
- It was agreed that we would purchase a chair for each room in Cheviot Court but as Rose Court does not belong to the FHLTA we would have to make enquiries.
- Barrie agreed to get some information and catalogues for us to proceed with the purchase of the chairs.
- Peter Wragg has raised £3,000 for the association and has written to Joan requesting that we purchase a laptop for 27a with internet access.
- There was some confusion as to whether he meant this laptop to be used for the staff or the patients.
- If it was for the staff then there would be no problem but if it was for patient use then this is not viable as the only access to the internet would be through the NHS server.
- Tony Armstrong told the committee that due to ill health he would not be seeking re-election at the forthcoming AGM and wished to resign with immediate effect.
- Judith thanked Tony, on behalf of the committee, for all his hard work, knowledge and leadership he had given to the association over the past number of years. He will be missed.
- As Tony is standing down it was agreed that Joan should take over the invoicing for rents which are to be done on a six monthly basis.
- Barrie asked Judith to include Rents on the AGM agenda.

7. Date of the next meeting

no date was set, this is to be agreed at the AGM