



Minutes of Annual General Meeting – Thursday 14th April 2011

Comrades Club, 14 The Links, Whitley Bay NE26 1PS

MINUTES

The Opening Prayer

The Chairman, Mr Barrie Braidford opened the meeting with the Opening Prayer

1. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman, Mr Barrie Braidford welcomed everyone to the meeting and introduced the committee to those present.

Apologies for absence were received from: Professor Paul Corris, Andy Drysdale, Janet Long, Derek Riley and Susie Wood.

2. Minutes of previous meeting

- Brian Wood proposed that these minutes be accepted as a true and correct record. Adrian Woodcock seconded this motion

3. Matters arising

- There were no matters arising.

4. Chairman's report

- Barrie reported that it had been a good year for the Association with the main event being the 25 years celebration of Cardiopulmonary Transplantation at Freeman Hospital.
- To mark this momentous occasion the FHLTA held a celebratory Golf Competition which was followed by an evening celebration at Tynemouth Golf Club. This was organised by Graham Marsh who sadly passed away prior to the event taking place.

- There was also a Celebratory Dinner at the Newcastle Marriott Gosforth Park Hotel. This was followed by a wonderful conference programme at Freeman Hospital.
- Barrie went on to tell the meeting that the FHLTA had funded this at a cost of £12,000.
- Barrie informed the meeting that the new Transplant Institute is hoped to be open by 1st July 2011 and in operation by 1st September 2011.
- Barrie told the meeting that there are some amendments required and a proposed new ruling to be added to the Rule Book.
- Pt 1 - the name of the Association to be amended to '**Freeman Heart & Lung Transplant Association**'. All in the meeting were in agreement with this.
- Pt8 - this should be amended to 'the financial year shall be from the 1st November to the last day of October'. Tony Chapman proposed that this point should read '*that an Annual General Meeting will be held within 9 months of the end of the financial year*'. This was agreed in principle but the Treasurer, Mrs Joan Whitney agreed to check this with our accountant first.
- Pt 12 - the word remuneration should be changed to expenses - all were in agreement.
- Barrie asked the meeting if we could add another rule, this being that there should be one nominated adult per child allowed to vote at an AGM - all were in agreement with this.
- Given that there are now many more members of the Association, Judith Burgess proposed that we increase the number of Committee member to 4 Officers and 8 members. This motion was seconded by Joan Whitney and all were in agreement.
- Barrie told the meeting that due to recent Banking problems, the committee has been discussing ways of safeguarding our money. Tony Chapman, a retired banker offered his help with this matter.

5. Secretary's report

- The Secretary, Judith Burgess, told the meeting that Susie Wood has now taken on the role of Newsletter Editor as Judith has taken over the website from Graham Marsh.
- Judith told the meeting that she had received a request from a member asking if there could be an increase in the mileage rate allowed for patients attending hospital. Tessa Gibson had informed Judith that each hospital set their own rate. Judith in turn wrote to Paul Brewis (Operations Manager) to request a review of this and his reply was that it had already been reviewed and would continue to be 10p per mile. Judith has since wrote to Caroline McGarry (Patient Information Officer) on the matter but is still awaiting a reply.
- Grant application forms, Evaluation forms and Guidance notes have been designed for anyone requesting funding from the FHLTA. These are available to download from this site.

6. Treasurer's report

- Copies of the accounts were circulated to all in the meeting.
- The Treasurer, Mrs Joan Whitney gave a brief résumé of the accounts.
- Joan stated that since the accounts had been audited we have received the following refunds:
 - European Games - £1,542.00

- British Transplant Games - £90.00
- Volleyball - £60.00
- The accounts are as follows:
 - 30 day notice account - £98,778.32
 - Instant Access Account - £53,209.00

7. Sports Manager's report

- The Sports Manager, Judith Burgess gave the following report:
- The European Games were held in Växjö, Sweden in June. There were 13 competitors and 4 supporters from the Freeman team and they managed to win 45 medals in total. These being 18 Gold, 19 Silver and 8 Bronze.
- The British Games were held in Bath where we had 19 competitors and 17 supporters and won 7 Gold, 9 Silver and 7 Bronze.
- Lynda Morrison won the TSAGB wet award for her age category, sharing this with Lauren Leach of Manchester.
- We have a new trophy for both the European and British Games in memory of Graham Marsh which can only be won by a Freeman competitor.
- The winners of these were Judith Burgess at the European Games and Kez Greenwood at the British Games.
- These trophies are awarded by a ballot (each competitor having a vote) and awarded for effort.
- There have been 4 competitors from the Freeman Team selected for the World Transplant Games. These being Kaylee Davidson, Andy Drysdale, Kez Greenwood and Craig O'Neil.
- Judith informed the meeting of future events
 - Children's Sportshall - Wigan - 29th April - 1st May 2011
 - World Transplant Games - Gothenburg, Sweden - 17th - 25th June 2011
 - GB Cricket Tour 26th June - 8th July 2011
 - British Transplant Games - Belfast - 4th - 8th August 2011

8. Children's Report

- Due to the absence of the Children's representative, Janet Long, there was no Children's report.

9. Election of Committee

- Barrie Braidford, Judith Burgess, Jim Carlin and Adrian Woodcock were due for re-election.
- Barrie said he wished to stand down as Chairman but would be prepared to stay on the committee. All were in agreement with this.
- Claire Crozier proposed that Derek Airey be elected as the new Chairman and Barrie Braidford seconded this motion. All were in agreement and Derek was duly elected as the new Chairman.

- Judith Burgess agreed to stand as Secretary once again and was proposed by Barrie Braidford and seconded by Joan Whitney. All were in agreement.
- Adrian Woodcock agreed to stand as Vice Chairman once again and was proposed by Barrie Braidford and seconded by Claire Crozier. All were in agreement.
- Jim Carlin agreed to stay on the committee and all were in agreement.
- Claire Crozier who had been co-opted on to the committee throughout the year was proposed by Barrie Braidford to be elected as a full member. Brian Wood seconded this motion. All were in agreement and Claire was duly elected.
- Given the previous motion to amend the numbers able to serve on the committee, Jim Carlin proposed that Tony Chapman be elected to serve on the committee. Judith Burgess seconded this motion. All were in agreement and Tony was duly elected.

10. Any other business

- On behalf of the committee and all FHLTA members, Judith Burgess offered a vote of thanks to Barrie Braidford for all his effort, time and hard work whilst serving as our Chairman.
- Brian Wood asked if the Secretary, Judith Burgess would write a letter of thanks to the Comrades Club for the use of their facilities. Judith agreed to do this.
- Being no further business, the new Chairman, Derek Airy closed the meeting at 12.40 p.m.