



Minutes of Meeting – Monday, 23rd March 2009

Tyne Youth & Community Centre, Chirside House, Mariners Lane, Tynemouth NE30 4AT.

MINUTES

1. WELCOME AND APOLOGIES FOR ABSENCE

Present: Barrie Braidford (Chairman), Derek Airey, Judith Burgess, Jim Carlin, Janet Long, Graham Marsh, Joan Whitney, Brian Wood and Adrian Woodcock.

Apologies for absence: no apologies were received.

2. Minutes of previous meeting

- The minutes should read 25th anniversary not 215th as stated. Following this amendment Graham Marsh proposed that the minutes be accepted as a true and correct record. Brian Wood seconded this motion.

3. Matters arising

- Graham held his annual gig on Saturday, 21st March and handed a cheque over to the committee, as a donation, for £1,125.00.

4. Games report

- Graham notified the meeting that the British Transplant Games are to be held in Coventry from 30th July to 2nd August 2009. To date there are 17 competitors attending.
- The Racquets tournament is to be held in Knutsford on 29th April 2009.
- The Five Nations Golf Tournament is to be held in Belfast from 29th to 31st May 2009.

5. Children's report

- Janet offered thanks, on behalf of the children to the FHLTA for their financial support towards the ski camp. She went on to say that the children had a great time.
- The Indoor Games (which were originally Hall Sports) are to be held 1st – 3rd May 2009.
- This will be a 2 or 3 day package @ £150 each and there are 4 families interested to date.

- It was agreed that the FHLTA would fund this (£600) but with no travel costs unless there is a hardship case. Janet agreed to speak to Julie Flett about this matter.
- It was agreed that Janet should let Graham know how many t-shirts she needs for supporters.

6. Accounts

- Joan (the Treasurer) informed the committee that there is currently £98,667.30 in the 30 days notice account, £46,581 in the Instant Access account and £8,711.00 in the Treasurer's account.
- Given this information, Joan brought to the attention of the committee that should there be any problems with our bank (like there has been with other banks recently), the Government will only guarantee £50,000 and this is not per account.
- After much discussion on this matter it was agreed that we should move 2 lots of £50,000 into other banks.
- It was agreed that Joan and Janet should make an appointment to see the accountant for advice on this matter.
- Janet also agreed to ask a family member, who is an accountant, for some advice.
- Barrie will also contact the Charity Commission about this.

7. 25 years celebrations

- After much discussion, Graham suggested that we hold a Golf competition followed by a buffet at night with entertainment.
- It was agreed that Graham should approach Tynemouth Golf Club for dates etc.
- It was agreed that Janet gives some thought as to what can be done for the children. One idea would be to incorporate the Children's celebrations into the Indoor Games event next year.

8. Annual General Meeting

- The date for the Annual General meeting was agreed at the last meeting and is to be held on 11th March 2010. Brian is to liaise with 'The Corner House' as a possible venue.

9. Insurance

- Barrie has had a quote of £500 for Public Liability Insurance but after much discussion it was felt that we do not need it.
- Judith asked if we should consider becoming a Limited Company to safeguard ourselves because as Trustees of the FHLTA we are liable.
- Joan agreed to ask the accountant for his advice on this matter.
- Graham also agreed to contact Colin Mitchell for advice on this matter.

10. CRB Checks

- Judith has received an email from Paul Brewis, Operations Services Manager asking what our arrangements are for performing CRB checks for volunteers.
- The following people are already CRB checked:
 - Graham Marsh is CRB checked as the Sports Team Manager
 - Janet Long is CRB checked as the Children's Team Manager
- Alf Brown is CRB checked as a volunteer with the Community Advisory Panel.
- It was agreed that no other committee members need to be CRB checked as they have no unsupervised access to children or vulnerable adults.
- Judith agreed to write to Paul Brewis giving him this information.

11. Any other business

- Scalm Park Young Farmers Club has raised £1,875 for the FHLTA.
- Derek went along to receive the cheque and to give a talk about our association. He went on to say it was a very enjoyable evening.
- Sid Lamb, one of our members, who owns Scalm Park Golf Club and Caravan Park, has donated a caravan for the use of the FHLTA members.
- Barrie agreed to contact the Social Workers to ask if they knew of any families who would benefit from the use of it.
- Joan has received a letter of thanks from Prof Paul Corris for the support of the FHLTA enabling the medical staff to attend the annual ISHLT conference.
- Brian asked if we could organise welcome packs for new members. Judith agreed to draft a welcome letter which could be distributed with the most recent newsletter and a pin badge.

12. Date of the next meeting

Monday, 27th April 2009 at 12.00 (noon)