



Minutes of Meeting – Monday, 24th January 2011

Chilton Country Club, DH4 6LX

MINUTES

1. WELCOME AND APOLOGIES FOR ABSENCE

Present: Barrie Braidford (Chair), Derek Airey, Judith Burgess, Jim Carlin, Janet Long, Joan Whitney, Brian Wood, Susie Wood and Adrian Woodcock.

Apologies were received from: Alf Brown and Claire Crozier.

2. Minutes of previous meeting

- Brian Wood proposed that these minutes be accepted as a true and correct record. Adrian Woodcock seconded this motion.

3. Matters arising

- Judith asked if there had been any further developments with regard to Derek and Judith being CRB checked. Janet advised that as Carol Olley is no longer involved with TSUK, that it would be best to write to Mary Twomey, TSUK Administrator. Judith agreed to do this.
- Judith apologised that she has not yet written to Caroline McGarry re mileage rates for patients. She went on to say that she would give this her immediate attention.

4. Chairman's report

- Barrie told the meeting that Dr MacGown, Consultant Cardiologist at Freeman Hospital has approached him, asking if the FHLTA will lend their support in gaining funding from the NHS for Ventricular Assist Devices.
- The cost of these are approximately £50,000 per pump and at a cost of £50,000 per patients after-care.
- A patient fitted with one of these devices may get 4/5 years of extra life.
- All were in agreement that we should lend our support to this and Judith agreed to write to Dr MacGowan saying we support his clinical judgement.

- Judith went on to say that she had also mentioned this at the recent Annual General Meeting of the British Heart & Lung Transplant Association.
- Barrie brought to the attention an application for funding we have received from Prof Dark.
- This application is for furniture and equipment for the new Institute of Transplantation that is being built at Freeman Hospital.
- Judith expressed concern that this building is to house all 'transplant patients' at the Freeman Hospital and the majority of the application is made up of furniture which could be used by anyone and our remit is to fund equipment for the use of Heart/Lung Transplant patients.
- Given this it was agreed that Judith should write to Prof Dark saying that we are happy to make a contribution but we require some further information as to which elements are relevant to Heart/Lung patients and that the matter will be discussed further at our next committee meeting as some members of the committee are to visit the new building prior to this.
- It was agreed that Barrie and Derek will visit tomorrow (25th January 2011) and Brian, Jim and Susie will visit on 2nd February 2011.
- Barry told the meeting that he has received a request from Kelly Green for collection boxes. Derek agreed to organise this.

5. Secretary's report

- Judith brought to the attention of the committee that newsletters are being delivered to deceased members and asked if there is anything we can do to rectify this situation?
- It was agreed that Susie should put a short paragraph in each edition apologising if the newsletter is sent in error. It was agreed that this was a good way of covering ourselves.
- As requested, Judith has designed a grant application form, evaluation form and guidance notes for all future funding applications.
- She asked the committee if they were happy with these. All were in agreement with these and Judith agreed to add them to the website.

6. Games report

- Judith told the meeting that at the recent Volleyball Tournament in Gateshead, the Freeman Team had won Bronze and this was the first time that our team had ever won anything at Volleyball.
- She reported that they had played well together and not only played as a team but looked like a team in their new shirts.
- Judith reported that there is a Team Manager's meeting in Belfast, 29th & 30th January 2011 and that she will be attending so will have further information at the next meeting.
- Judith informed the meeting that it is hoped to have 6 new members for the Games in Belfast.

- All information for the Racquets tournament which is to be held at the Esporta Health Club in Oxford, on 19th March 2011 has now been sent out.

7. Children's report

- Janet reported that the Tackers Ski Camp has been arranged for 5th March 2011 but no children from the Freeman team will be attending.
- There is no information or confirmed date for the Children's Sportshall yet.
- It is hoped that a children's team will be attending the Belfast Games.
- Janet asked what funding will be given to any children attending the British Transplant Games in Belfast?
- It was agreed that we would cover the cost of accommodation, travel and Gala Dinner for all child competitors plus one carer per child.

8. Treasurer's report

- Joan informed the meeting that we still have not received the £20,000 refund due for the money donated for the Chicago conference which the staff were unable to attend due to the 'Icelandic Ash Cloud' but it has been promised that it will be paid into our account by Friday, 28th January 2011.
- Prof Corris has sent a summary of costs for the 25 years celebrations.
- A table top collection was made at the 25 years celebrations for which we received £1,270.
- A research nurse who is doing a PhD has asked for help to become a member of the International Society of Heart & Lung Transplantation - ISHLT (not for books as previously reported). The cost of this was \$150 = £115.
- A request has been received from the Paediatric Social Worker of Heart & Lung Transplant Unit at Freeman Hospital for an emergency fund of £500. All were in agreement with this.
- Joan told the meeting that there have been no further developments with regard to the legislation of becoming a Company Limited by Guarantee.
- Judith expressed concern over this so it was agreed to bring the subject to the attention of the members at our AGM.
- Joan told the committee that she has had a request from one of the Freeman competitors attending the World Transplant Games asking if it would be possible to claim telephone expenses due to an increase in the amount of telephone calls made for this purpose. This was declined as the general funding towards the World Transplant Games is for the cost of flight and any travel expenses to pre-Games meetings.
- Another request received is from a member asking if they can claim travel expenses for clinic visits. This was also declined.

9. Flats

- Derek reported that the flats are being used to their full capacity on most days and that priority is being given to patients travelling long-distance.
- Derek informed the committee that his daughter will be looking after the flats while he is on holiday.

10. Any other business

- It was agreed that all Officers should be put up for re-election at the AGM.
- The other committee member for re-election is Jim Carlin.
- As Claire is due to be voted on as a full committee member at the AGM, it was agreed that Judith should write to her asking if she wishes to continue to serve on the committee.
- It was agreed that we should cater for 25 people and that we should order a buffet to the value of £100. Brian agreed to do this.
- It was reported that at the funeral of Lee Lovatt there had been a collection and three computers for Ward 27A had been purchased with the proceeds of this.
- The association has been approached by CHUF for a raffle prize for their forthcoming Valentines Dance. It was pointed out that one charity is not allowed to donate to another.
- It was agreed by a majority vote to hold our next committee meeting at Chilton Country Club as it is not as far to travel for the majority of the committee.

11. Date of the next meeting

28th February 2011 at Chilton Country Club