



Minutes of Meeting – 24th October 2011

Chilton Country Club, DH4 6LX

MINUTES

1. WELCOME AND APOLOGIES FOR ABSENCE

Derek Airey (Chair), Barrie Braidford, Alf Brown, Judith Burgess, Jim Carlin, Janet Long, Joan Whitney, Brian Wood, Susie Wood and Adrian Woodcock.

Apologies were received from: Tony Chapman

2. Minutes of previous meeting

Joan Whitney asked that the following amendments be made to the previous minutes:

- The charge for the withdrawal of the money transferred to the Monmouthshire Building Society was £4.00 not £400.00 as stated.
- It was Maggie Cowman who raised money by holding a sponsored croquet competition not Maggie Compton as stated.

Following these amendments, Brian Wood proposed that these minutes be accepted as a true and correct record. Adrian Woodcock seconded this motion.

3. Matters arising

- Judith told the committee that both Kate Morley and Hazel Muse had emailed her, thanking the FHLTA for their financial support in order for them to attend the European Respiratory Society 10th Annual Conference to be held in Strasbourg, France in February 2012.
- Dr Butt had contacted Judith saying he no longer required the funding he had requested from the FHLTA as he had secured funding from elsewhere.
- Helen Warlow had written to Judith to thank the FHLTA for their funding of the equipment of the screening room.
- Tony has contacted Judith via email saying that there is a system which can be set up where the website can be edited from different PC's

- It was agreed that Judith and Tony liaise on this matter.

4.Chairman's report

Derek informed the meeting that the concerns raised, about the two fundraising events, at the previous meeting has now been dealt with.

5.Secretary's report

- Judith informed the committee that she has received an application for funding from Dr Tanveer Butt, requesting £775 to attend the 6th European Mechanical Circulatory Support Summit in Paris.
- All were in agreement that we should support this and Judith agreed to write to Dr Butt.
- Judith went on to say that she has also received an application for funding from Neil Wrightson, Transplant Co-ordinator at Freeman Hospital, for £257.69 which were the cost of this flight to attend the European Association for Cardiothoracic Surgery which was held on 2nd October 2011. It was agreed that Judith should write to him to say that that funding had been agreed but that all future applications are to be made well before the event for which the funding is being requested.
- Judith told the meeting that she has applied for 5 places in the Great North Run.

6.Treasurer's report

Joan informed the meeting of the current balances in our accounts. These are as follows:

Treasurer's account	£28,792.30
Instant access account	£42,918.33
Monmouthshire	£85,000.00
Total	£156,710.63

Joan went on to say that Gerard Falsey, had had a fundraising evening in East Kilbride consisting of an auction, disco and meal and raised £2,018.00.

7.Children's report

Janet told the meeting that she had nothing to report.

8.Sports Manager's report

- Judith reported that there are 8 competitors and 3 supporters attending the Transplant Volleyball Tournament in Reading on 12th November 2011.
- She went on to say that 2 of the supporters are members of the FHLTA and asked if they would be entitled to travel costs.
- After much discussion it was agreed that they could claim up to £50 travel costs.
- The Gala Dinner fees will be met by the FHLTA for these two supporters.

9.Annual General Meeting

- It was agreed that Judith should write to Prof Paul Corris to ask if he could find a room in the new Transplant Institute where we could hold our AGM.
- The suggested dates for this were either 19th or 26th April 2012.
- The matter is to be discussed at a later date.

10.Any other business

- Susie told the meeting that the newsletter is now at the printers. She went on to say that it is in a new format and will be cheaper to post.
- The newsletter will also be put on the website in PDF format.
- Barrie agreed to post out all the newsletters.
- Judith raised the following on behalf of Tony who had sent the proposal by email

Mission Fish is the organisation which channels donations through eBay. eBay users can agree, as a standing order or as a one-off payment to donate a percentage or fixed amount, every time they make a purchase or sale, to a charity of their choice. Registering the FHLTA will be very straightforward and I therefore propose that the idea is accepted in principle by the committee. The registration form can be completed soon thereafter.

- It was agreed that Tony should make further enquiries about this.
- Adrian suggested that the Travel Insurance page on our website should be brought up to date and it was suggested that we ask Tony to do some research on this.
- Judith asked if she could write to Medicalert on behalf of the FHLTA as they offer travel insurance to people with existing medical conditions. This was agreed.
- Alf told the committee that the annual Donor Remembrance Service is to be held on Monday, 13th November 2011 at 15.00 in St George's Church, Jesmond.
- Barrie invited all the committee to his 70th birthday party on Friday, 2nd December 2011.

10.Date of next meeting

Monday 5th December 2011 at 12.00 (noon) at Chilton Country Club.