



Freeman Heart & Lung Transplant Association

Registered Charity Number 700730

www.fhlta.org.uk

President: Prof. John Dark, MB FRCS (Heart/Lung Surgeon)
Vice Presidents: Dr Gareth Parry MB FRCP (Edin) (Consultant Cardiologist)
Prof Paul Corris MB FRCP (Consultant Respiratory Physician)

Chairman:
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Vice Chairman:
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Secretary:
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Treasurer:
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Minutes of the Annual General Meeting held on Thursday, 14th March 2013 in the Lecture Theatre, Institute of Transplantation, Freeman Hospital, Newcastle upon Tyne NE7 7DN

The Opening Prayer

- The Chairman, Derek Airey opened the meeting with the Opening Prayer.

Welcome

- The Chairman, Derek Airey welcomed everyone to the meeting and introduced the committee to all those present.

Apologies for absence were received from: Alf Brown and Susie Wood

Minutes of the previous Annual General Meeting

- Tony Chapman proposed that these minutes be accepted as a true and correct record. Adrian Woodcock seconded this motion. All were in agreement.

Matters arising

- There were no matters arising.

Chairman's report

- The Chairman, Derek Airey reported that he had attended the funeral of Tony Armstrong, a former member of the committee who served as Chairman for 17 years. Tony sadly passed away on 25th June 2012.
- Derek reported that due to the data protection act, the association will no longer be able to mail any items out to members.
- Because of this all correspondence will be via email, website and facebook etc.
- We now have an information desk in the foyer of the Transplant Institute in order to give out forms, advice etc. Derek asked for volunteers to man this.
- We are able to use this facility to get email addresses, telephone numbers etc of our members.
- Mavis Wood suggested that we put a registration form in all packs which are given to new transplant patients.

- Susie Wood suggested putting registration forms in clinic in order to get the details of more members.
- Brian Wood suggested that anyone wishing to use the flats must be registered. This is to be discussed further at the next committee meeting.
- Derek reported that all televisions have been taken out of Ward 38 in order to install pay as you go television.
- Pam Yanez is looking into the possibility of a deal with the 'pay as you go' company for long term transplant patients
- Derek told the meeting that Lyndsey has been appointed as the new Sister for Clinic.
- Derek informed the meeting that there will be no drinks machines installed in the institute.
- Derek told the meeting that the flats have now been refurbished.
- Tessa Gibson has now retired and Jane Meadows has been appointed as the Senior Social Worker.

Secretary's report

- The Secretary, Judith Burgess, informed the meeting that she was honoured to be appointed as Secretary of the European Heart & Lung Transplant Federation whilst at the European Heart & Lung Transplant Games in Apeldoorn, Holland.
- Judith reported that the FHLTA have been awarded 20 places in the Great North Run. To date we have 22 people running on our behalf as 2 of these are ballot places.

Treasurer's report

- The Treasurer, Joan Whitney, gave a brief resume of the accounts.
- Joan reported that the FHLTA will become a Limited Company by Guarantee in July.
- The accountants, Draycott & Kirk have charged £144 for auditing the accounts.
- Tony Chapman proposed that these accounts be accepted as a true and correct record. Adrian Woodcock seconded this.

Sports Manager's report

- The Sports Manager, Judith Burgess reported that the European Heart & Lung Transplant Games were held in Apeldoorn, Holland at which 19 competitors and 13 supporters from the Freeman attended.
- Those competitors from the Freeman who made up part of the British team managed to bring home 16 Gold, 25 Silver and 9 Bronze medals
- Christine Brunton was the worthy winner of the 'Graham Marsh memorial trophy' for her true spirit of the Games.
- The British Transplant Games were held in Medway, Kent where we had 19 competitors and 26 supporters. The team won a total of 15 Gold, 9 Silver and 7 Bronze.
- Richard Caulkin was the worthy winner of the 'Graham Marsh memorial trophy for his eagerness and commitment.
- We had two teams, six players in each; attend the annual Transplant Volleyball tournament along with 5 supporters. This was held in Glasgow.
- The A & B team played for the Bronze medal with the A team winning. The B team put up a very gallant fight ending with Tony Chapman breaking his leg!!
- Discussions are still ongoing as to where the 2014 European Heart & Lung Transplant Games are to be held.
- Six competitors from the Freeman will be attending the World Transplant Games in Durban, South Africa.
- **Future Events**
Young Person's activity weekend – 6/7th April 2013 in Oxford

Racquets tournament – 6th/7th April 2013 in Oxford
5 Nations Golf tournament – 24th/25th May 2013 in Macclesfield
World Transplant Games 24th July to 4th August in Durban, South Africa
British Transplant Games -15th to 18th August 2013 in Sheffield

Children's report

- Janet Long, the Children's Team Manager informed the meeting that 5 children and 20 supporters had attended the British Transplant Games in Medway, Kent.
- Rachel Hooley won the 'best new athlete' trophy.
- Janet reported that this year's family weekend was cancelled as the dates clashed with the Jubilee.
- One child, Sam Griffiths will be attending the World Transplant Games in Durban, South Africa.
- Three children attended the recent Tackers Ski camp
- The next Family weekend will possibly be held in Bolton

Website report

- Tony Chapman, the Website Manager gave an up to date report, saying that we are getting approximately 700 hits per month and this is increasing on a regular basis.
- The majority of the hits are coming from the UK and USA but there are others from France and as far away as the Philippines.
- The site is linked to Facebook and Twitter. There are 250 Facebook followers and 12 Twitter followers.
- We are in the process of getting forms etc put on the site.
- Simon Ripley brought to the attention of the meeting that there is a new system available with Justgiving enabling people to donate via text. Joan agreed to look into this.

Motion to amend rules

- Copies of the old Objects and Powers and the proposed new Objects and Powers were circulated to all in the meeting.
- All were in agreement that the rules 1 & 2 of the Objects and Powers should be changed to the following:
 1. *To relieve transplant patients of the Freeman Hospital who are sick and convalescing by:*
 - a) *Providing advice, either general or specific in any matter relating to transplantation.*
 - b) *Providing specific financial assistance, if needed, but only for the purchase of medical equipment, facilities for recreation with a view to improve the patient's conditions of life, travel and sustenance associated with hospital appointments and costs involved in participating in transplant sports events.*
 2. *To advance the education of the public in the needs of transplant patients and to mobilise, encourage, foster and maintain the interest and support of the public in transplant hospitals.*
- There were other minor changes to rules relevant to the appointment of committee members which everyone was in agreement with.
- It was agreed that these new rules should be added to our website and that a laminated copy is put in clinic.

Election of committee

- The following members of the committee were due for re-election and all were willing to stand again:
Susie Wood – proposed by Joan Whitney, seconded by Derek Airey
Adrian Woodcock – proposed by Janet Long, seconded by Simon Ripley
- Two new members who were co-opted during the year were:
Kez Greenwood – proposed by Judith Burgess, seconded by Derek Airey
Vicky Pettersen – proposed by Joan Whitney, seconded by Derek Airey
- All were duly elected.

Any other business

- Tony Chapman showed the camera, which the association has recently purchased, to all in the meeting.
- Being no further business, the meeting was closed at 12.10.

FHLTA/AGM/JB/14.3.13