



Freeman Heart and Lung Transplant Association

Minutes of the Meeting held on Monday 27th October 2014 at the Institute of Transplantation, Freeman Hospital, Newcastle Upon Tyne.

Present: Derek Airey (Chairman), Adrian Woodcock, Joan Whitney, Jane Graham, Janet Long, Susie Wood, Brian Wood, Adele Lambert.

Apologies from: Vicky Petterson, Richard Caulkin and Barrie Braidford

Minutes of the previous meeting

- Minutes proposed

Chairman's Report

- Glasgow cf unit website, Derek rang the charity commission and asked for their advice. Emails were exchanged with the group and we have asked them to remove the Logo and to take down our aims and objectives from the website.
- We established that they did have permission to use our Logo and aims and objectives and this was given to them by Judith.
- The Scottish Charity Commission are investigating as they have been using our charity number but we have not received any funds from them.

Secretary's Report

- I have written to Mike Love on 29th September 2014 regarding the £10,000 cheque and I told him that we had a meeting today and that we would appreciate a response before then I have had no response.
- Joan reported that Mike Love had asked for a letter of authority from Transplant Life which she has now received as well as a photograph of the cheque been presented, a copy has been given to Mike Love.
- I have had a Letter of application for funding from ~~North West and South Yorkshire~~ for their holiday insurance and also for an internal flight. They have both been sent out an application for funding for them to fill in and return to me.
- I have written to the Transplant clinic with the request to buy a notice board for the clinic waiting room.
- I have had an Application by a A Andreasson for two text books about cardiothoracic surgery totalling £578.00 this was proposed with the suggestion that after they are used they are donated to the research department for other students to use.

- An Application from Mr A George a Consultant anaesthetist to attend a course in Paris to gain an International Diploma the application is for £2158.55 this covers his flights and accommodation for two trips the flights for the third trip are not yet available. This was accepted by the committee.
- It was agreed that all of the stationary needs to be updated with the new charity number which comes into effect on the 1st November 2014, and also Jane and my details will be included on the correspondence letterhead.

Treasurer's Report

- We have been asked by the British Transplant Games to provide £2000.00 to the Newcastle Gateshead Transplant Games Westfield Health the Renal Department and the Liver departments have also been asked to provide this amount as well.
- It was agreed that this amount will be given as the publicity we get will be great. Vicky is the deputy chair of the local organising committee and Joan is the Freeman Representative so the charity is being well represented.
- There have been two applications for funding for the volleyball tournament one is for one night's accommodation and the other for two nights both requests are from players in the team.
- It was agreed that they should receive 50% of the funding.
- Joan and Jane have decided to register for internet banking.
- As of the 1st of November Derek, Joan, Jane and Adele will be signatories on the account.
- Just giving and Virgin totals as of the end of September were £6553 thanks to the Great North Run, Tough Mudders and a Skydive.
- Because of the changing of the charity number which will be changed from 1st November we will have to publicise this, we will use the website and Facebook and Adele will change all of the associations stationary to provide the new charity number.
- Just giving and Virgin will have to be informed of the new Charity number but we do have a changeover period and the old number can still be used for now.

Children's Report

- There has been some mention of Michelle not being CRB checked she has arranged with transplant sport to be checked by them at the next management meeting.
- There are two people going to Takkers Rachel Hooley and Rachel Moffatt. Stephen Moffatt is going as Rachel's carer.
- Sam Griffith has been picked to go to the Argentina world Games Janet has asked Derek about advancing £600.00 to pay for his deposit, as they have not fundraised enough yet to pay for the deposit and the deadline is nearly here. They have a

fundraising event planned for November and usually raise well beyond the amount they have asked for.

- Janet's daughter and her friends took part in a Tough Mudder event which is a 12 mile assault course with over 20 obstacles. There just giving page is up to £850.00 with gift aid up to £200.00.

Sports Report

- The Volleyball event has two teams entered from the freeman and another 4 teams from up and down the country.
- There are 101 people for the Gala Dinner.
- We need tombola or raffle prizes to be donate the fund will go towards the Newcastle Gateshead 2015 games not to transplant sport.
- Gateshead leisure centre have arranged for us to have Volleyball training on Wednesday 12th November from 8pm hopefully some of the local members will be able to attend and some of the new team members.
- Great North Run a request has been submitted for a bronze plus package/ 35 entries and half a tent. We find out on 31st October if we have been successful.
- We have since received notification that we were unsuccessful which means we have been awarded the normal bronze package of 25 entries and no tent.
- Cycling Tops the team cycling tops will be ordered in the next week or so and we need two more orders for the supporter's tops to be ordered.
- Young Adults Weekend we have 3 young adults attending the weekend- Rebecca Lung, Nikki Graham and Liam Waterworth, there are a few of our new young adults that will be asked if they would also like to attend.
- Sports Team another 4 people have signed up to the sports team since the last meeting.
- London Marathon Entries there were 6 entries for the marathon we held the ballot in the meeting and the number picked out was number 3 Rachel Rhodes she has been informed.

Flats

- The flats are now empty apart from us, we are moving to beechwood on the ground floor as the children's hotel is now open and the flats belonging to assessments and vad boxes have moved to the new place.
- We will have 12 flats which they are decorating for us the only difference is we will not have a common room. The demolition has not yet started as they are still discussing the demolition process.

Review Funding for Games

- Vicky brought the issue up in the last meeting about ex members who cannot attend the games to compete due to their health, should they have their gala dinner paid for so that they can attend.
- It was pointed out that at satellite events such as the Volleyball, competitors are subsidised for their gala dinner and registration.
- Janet pointed out that there is no mention of supporters getting their gala dinner paid for or subsidised in our rules.
- Competitors cannot have a gala dinner without paying the registration fee or being registered for an event.
- The cost of the Gala dinner is £50 plus the registration fee of £20 a supporter has to pay the £70
- A decision could not be made on this point, it was agreed that we would discuss this again at the next meeting when Vicky would be present.

Other Business

- Janet Brought up the fact that the Young Peoples weekend next year is in a hard place to get to and could mean 3 or 4 train journeys which is not ideal for young children.
- She asked if we had access to a minibus or if it would be worth hiring a minibus to take them to the event as it would be cheaper than paying for train fares.
- Susie informed everyone that there is going to be a disclaimer put onto the website, that says that the website is ran by volunteers and that anything that appears on the website is not necessarily the correct information and that we will not be held liable for any incorrect information or any of the links attached to the site.
- Joan suggested that we have a get together for transplant patients similar to the recent one held in Wythenshawe for their 1000th transplant Patients.
- We are going to find out when our next milestone is for transplant patients as this could be something to think about arranging.

The next meeting was arranged for 1st of December but has now been rescheduled for **Monday 5th January 2015 at 10am**