

Freeman Heart & Lung Transplant Association

Minutes of the meeting held on Monday, 28th May 2012 at the Institute of Transplantation, Freeman Hospital, Newcastle upon Tyne NE7 7DN

Present: Derek Airey (Chair), Barrie Braidford, Alf Brown, Judith Burgess, Tony Chapman, Janet Long, Simon Ripley Joan Whitney and Brian Wood

Apologies were received from: Susie Wood and Adrian Woodcock

The Chairman, Derek Airey opened the meeting by welcoming Simon Ripley to the committee.

Minutes of the previous meeting

- Tony Chapman brought to the attention of the committee that the cost of the AGM invitations was £130 not £13 as in the previous minutes.
- Following this correction, Tony Chapman proposed these minutes as a true and correct record. Brian Wood seconded this motion.

Matters arising

- Following the request for funding from the British Heart & Lung Transplant Association (BHLTA) towards the launch of the 2014 European Heart & Lung Transplant Games, Judith wrote to David Walker outlining the concerns of the committee. This along with David's reply was circulated by email prior to the meeting.
- After much discussion Barrie Braidford proposed that this funding is given. Janet Long seconded this motion. The majority were in favour with one abstention. Judith and Joan were not allowed to vote as they both serve on the BHLTA committee.

Chairman's report

- The Chairman, Derek Airey outlined some forthcoming events. These being:
 - A social night at the David Lloyd fitness centre – 16th June 2012. It was agreed that Judith should write to Prof Dark, Prof Corris, Dr Parry and Mr Clark inviting them and their guest to this event.
 - Transplant week – 9th – 15th July 2012. There will be a stall in the David Lloyd Fitness Centre to raise awareness and promote the Organ Donor Register
 - Sunderland Airshow – 21st & 22nd July 2012
 - Mela Asian Fayre – 25th, 26th & 27th August 2012. As most of the committee will be competing at the British Transplant Games, Ayesha Ahmed's Mum has agreed to hold a stall to raise awareness and promote the Organ Donor Register
 - The Royal Navy is to do a sponsored climb of Ben Nevis. Judith has sent an official sponsor form out for this event.
- Derek informed the committee that he has been approached by Lynne Holt and Pam Younis to ask if all the separate transplant departments could be

amalgamated as we are now all in the care of the Transplant Institute. This perhaps could lead to there being only one Sports Team from the Freeman.

- After much discussion, it was agreed that Judith should write to Pam Younis and Lynne Holt to ask that they put this request in writing with full details of their proposal.

Secretary's report

- Judith informed the committee that she has registered for five tokens to be allocated for the Great North Run.
- Judith went on to say that due to some runners gaining their own place in the ballot we had been left with one place. Fortunately, Derek's granddaughter's boyfriend has agreed to take this place.
- In total there are 8 people running on behalf of the FHLTA.
- Judith informed the meeting that she has received a request for funding from Dr Maria McKenna for registration cost of £360 to attend the European Association of palliative Care Conference 2012 which is to be held in Norway from 7th to 9th June 2012. A copy of this application had been circulated prior to the meeting.
- Brian Wood proposed that we should fund this request. Joan Whitney seconded this motion. All were in agreement.

Treasurer's report

- Joan reported that all was in order with the accounts.
- Joan went on to report that most people have now paid for the European Heart & Lung Transplant Games.

Children's report

- Janet reported that the Family weekend which was to be held in Bolton was cancelled due to lack of support.
- Janet went on to say that there are 5 children competing at the British Transplant Games in Medway
- Janet requested further financial support for one of the families. This being a further £240 to cover costs of the Gala Dinner, Registration fees and one room for a family of four.
- Judith proposed that request should be funded. Barrie seconded this motion. All were in favour.

Games report

- Judith told the meeting that everything has now been finalized for the European Heart & Lung Transplant Games.
- Judith went on to say that we have a team of 21 competitors and 28 supporters, including 2 children.
- Judith brought to the attention of the committee an issue that has arisen regarding travel expenses for the British Transplant Games. This being that a member would like to claim taxi fare from Gatwick airport to Gillingham as it is cheaper than by train as he will be travelling with his family.

- After much discussion the internet was checked for train ticket prices and it was found that the cost would be circa £30 if booked in advance.
- Judith went on to say that she had received a text message from this person that she felt was out of order and asked that this be addressed.
- It was agreed that a letter should be sent outlining our disapproval of this.
- Both Judith and Joan went on to say that they didn't want there to be any animosity caused as this person is a valued member of the team.

Website/Publicity

- Tony Chapman informed the committee that the new website has now gone live.
- Tony told the committee that the FHLTA Facebook and Twitter accounts are incorporated into the site.
- He went on to say that all committee members will have a FHLTA email address which should be used for all FHLTA correspondence.
- Tony will send out an email to all committee members with information on how to use their new email address and their corresponding password.

Flats

- Derek informed the meeting that the new duvets, bedding etc has still not arrived.
- He went on to say that there have been some problems with overbookings.
- Lynne Holt has approached Derek to ask if we can help fund the refurbishment of the pre-transplant flats (Beechwood).
- It was agreed that Judith should write to Lynne asking her to put in a Grant application form with a breakdown of all the costs.

Any other business

- Alf Brown reported that there is no parking outside the Transplant Institute due to a contractual problem but will come available once the issue has been sorted.
- Derek requested £50 to cover the cost of the York Hotel break which is to be raffled at the David Lloyd Social evening.
- Barrie told the committee that he is able to get an air flight for £45. It was agreed that this should be purchased as a prize at the Sunderland Air Show.

Date of next meeting: Monday 9th July 2012 at 11.00 a.m in Room 2 (fourth floor) of the Institute of Transplantation, Freeman Hospital.

FHLTA/JB/28.5.12

