



Freeman Heart & Lung Transplant Association

Registered Charity Number 1157894

www.fhlta.org.uk

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(Heart/Lung Surgeon)

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Minutes from the Committee Meeting held on the 30th May 2017 in the IOT Freeman Hospital

Present: Derek Airey, Brian Wood, Joan Whitney, Jane Graham, Adele Lambert, Michelle Saunders, Penny Hartley, Jon Comb, Andrew Todd, Louise McLellan

ACTION

Apologies for absence: John Coyle, Debbie Burdon, Roger Pape.

Minutes from the previous meeting: Jane proposed these minutes be a true and correct word, Penny seconded this motion all were in favour.

Matters arising: It was pointed out that the date of 2019 should read 2017 in the item (no further legacies) this has been corrected.

Chairman's Report: Derek welcomed Louise McLellan to the meeting, Louise (assistant Sports Manager) introduced herself to the committee and spoke about her role in supporting Adele.

Derek said changes in parking at the Freeman are to be implemented and new machines are being erected.

Derek said there is no possibility of the FHLTA having a Portacabin on site at the Freeman Hospital, due to no land available. It was suggested we write to Liz Robson of the Trust requesting a room for the sole use of the FHLTA to store merchandise, a place for members to meet and for FHLTA committee to work when up in Newcastle. Jane suggested using the reception area after 3.30pm for meetings

JW JG

Secretary's Report: Replies to the 30th Anniversary of Lung Transplantation are coming in, rather slowly, I am sure we will reach the contracted 120. I have been emailing members and have posted information on Facebook frequently. There are notices in clinic and the flats and it is also on the FHLTA Website.

Minutes were sent out following the last meeting and the Agenda for the 30th May 2017.

I would like to say what a good job Adele and Louise have done, I understand we have over 100 members and their supporters going to the BTG in July.

Children's Report: Michelle reported all applications are submitted for the BTG in North Lanarkshire – we have 10 Competitors and 44 Supporters. 21 people who regularly attend the games each year are not attending due to the distance. We have 2 new families joining us this year.

Rachel Moffat is competing again this year following her second heart transplant, along with her brother Stephen who is with the Adult Team.

Janet and I attended the CHUF event at the Hilton Hotel on the 14th May manning the Donor Organ Stand and signed up 6 people, the majority of people there were already signed up. Hopefully we will have more at the next event on the 2nd July at Close House.

I have 2 Raffle Prizes for the 30th Anniversary – a bottle of Prosecco and a Handbag cleaning clinic.

Sport's Managers Report: Adele reported on the BTG North Lanarkshire:

- 48 Competitors
- 10 New members
- 55 Supporters
- 33 Hotel Rooms have been booked

Adele said she needs information from Shirley about competitors staying in a different hotel. TS will need to know where everyone is staying.

Registrations went quite well, we did have two people at the very last minute – Louise and I were still registering people at 9.30pm on the 12th. Louise had to register 2 more on the 14th.

Adele said she has emphasized the Games are not free only to Members who are Competing.

I need to order 9 new team kits and a few spare ones.

Team meal has been arranged for members @ £15.00 per head following the Opening Ceremony

GNR – All places are now taken for the GNR and this week I will be organising the order for the Running Vests

It was suggested that a cake and card is organized for Chris Richardson who will be celebrating his 10year Tx Anniversary whilst at the Games. Adele said a party celebration is taking place for Chris in another hotel.

Adele asked about the Christmas meal, have we already planned it? Jon suggested we review the subsidy that we give to members.

Treasurer's Report: Jane gave a detailed report on all the FHLTA bank accounts.

- Memorials to date £12,197.77; since 11/04/2017 **£5302.90**
- Donations to date £19,230.53; since 11/04/2017 **£3790.09.**
- Just Giving to Bank Statement of 18/03/2017 **£6.63767**
Just Giving on Bank Statement of 09/05/207 **£8990.48**
- No further legacies since 02/03/2017 (£2,500.00) **£2,500.00**
- Tackers bank transfer paid; **£1371.35**
- Awaiting from Julie reimbursement **£685.68**

• Mobile costs since 11/04/2017	£439.00 Total = £1836.18
• Income to date for Mobile Home	£1385.00
• Postage costs to date	£195.90
• Stationary costs to date	£2083.81
• Finance collected to date for GNR	£1244.00
• Flats income;	£5822.00
• 30 th Celebration to date	£180.00

Jane explained that the ISH<A conference in San Diego has cost the FHLTA well over £30,000.00 It was suggested that the committee review the cost for next year. One of the suggestions is we cap the amount at £25,000.00. Also we have a deadline for applications. We understand the Trust has refused Study leave hence the increase in cost to the FHLTA. Following a lengthy discussion on the subject it was also decided to invite a member of staff to come to our meeting to present a talk. When members of staff apply to the FHLTA for funding they are also sent an evaluation form to fill in.

Jane to bring proposals to the next meeting on this subject.

JG

Dr Tanveer Butt decided not to go to San Diego. Dr Butt requested funding to attend a conference in Paris.

Jane requested to move £60,000.00 to a Post Office account, in order to protect FHLTA funds. All agreed.

JG

Penny asked for an update on the Doctors appointment in Clinic, and the extra money that was requested by Professor John Simpson for research. Jane has spoken to Gareth regarding the Doctor and the Admin Clerk and Gareth has said it is in hand, there has been a delay due to the change of management. Jane is going to email Professor Simpson to ask for an update. **JG**

Web Update: Brian said everything is progressing, ready for the transfer. Jane requested an invoice from Widescope.net to complete the transaction.

Jon said the Website will be transferred in its present state, then the changes will be made.

Jane informed the committee that a new Laptop had been purchased by the FHLTA for David Bloomfield.

Organ Donation: Penny circulated a Questionnaire they had compiled for committee members to look at – asking patients in Clinic if they had heard of the FHLTA. It was felt we need to promote the FHLTA more and talk to patients on ward 38 and in clinic. Jane suggested the FHLTA Logo and information should be included in the red book, when patients are transplanted everyone is given a red book. Jon said he would print some stickers to insert. **Jon C**

Presentation – Hazel: Brian introduced Hazel to the FHLTA. Hazel gave a very interesting talk of her role as one of the 7 Freeman Coordinators at the Freeman Hospital. Hazel emphasized how her role is changing following the Montgomerie Report and information needs to be more robust and should be shared also have they have clinics in other parts of the country. Hazel said they do not always have the time they would like to talk to patients, who are pre-transplant patients, Hazel referred to a presentation which was given to the FHLTA 18 months ago when funding was requested for a “virtual IT system” to be purchased which patients could access when

required and coordinators were available for other patients needs. The sum of money requested is more than £50,000.00 plus an annual maintenance fee. The request for funding 18 months ago was declined on the basis it not meet our remit and the committee felt it was very expensive and would need to be updated.

Discussions took place with Q & A, following it was decided that the Committee would talk it over. Jane thanked Hazel for her time.

Some of the Committee felt nothing really had changed since the previous decision, and there was no spare capital due to funding already committed to other projects by the FHLTA. Jane suggested an Action Plan for the next meeting ie help with Sponsorship ie applying to Drug Companies for funding. Joan to write to Kirstie (senior co-ordinator)

Mr Asif Hassan & Dr Gareth Parry attended the meeting unexpectedly to inform us that on 4th December 2017 it will be 50 years since the 1st Heart Transplant was performed and it is an opportunity to celebrate and get massive publicity for Organ Donation and the Freeman Hospital. Mr Hassan suggested a buffet during the day, balloons and lots of members and their families to attend, the committee are enthusiastic to do what is needed on this momentous occasion. It was suggested that we do not have a Christmas lunch this year due to the 50th Anniversary happening in December, an idea was to combine a members Christmas celebration with the 50th Anniversary on the 4th December. No decision was made.

30th Anniversary celebration: Brian circulated the menus for the Dinner/dance, some people were disappointed at the choice and the menus were altered and will be submitted to the Centre for Life for approval. Derek, Brian, Mavis, Joan and Jane will go to the Centre for Life on the 14th June for a meeting to discuss the current situation

Raffle prizes include a weekend hire of a Jaguar car, 45inch TV, crate of wine, 2 family passes to the Centre for Life, etc. Mavis, Michelle and Julie to organize the Raffle. **MW MS JT**

Ray (Rock & Old Bandleader) will organize an Auction of two pictures from Alan Shearer and Kevin Keegan.

Offer of parking in Times Square at £8.00 for 24 hours to those people attending the Dinner/dance.

Any other business: Derek asked committee for their opinions regarding the purchase of merchandise, Ideas were put forward, fidget spinners, Christmas cards, diaries were some ideas

Brian said he has lots of merchandise and will sort through it. Andrew has also offered to store the FHLTA merchandise in his cellar at home. **BW AT**

Derek informed everyone that the FHLTA is the nominated Charity for the Ulster Grande Prix and Derek and Jane will be going to support and man stalls throughout the event.

Penny requested we ask a medic/nurse to come and speak to us at the next meeting. Derek also suggested Ally Brooks from ward 38.

Meeting closed at 1.55pm

The next meeting will take place on the 18th July 2017 in the IOT, Freeman Hospital, in Seminar Room 2 starting at 10.00am (tea/coffee will be served from 9.00am) Lunch will be served.

JW/FHLTA/31st May 2017

