



Freeman Heart & Lung Transplant Association

Registered Charity Number 1157894

www.fhlta.org.uk

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Minutes from the FHLTA committee Meeting held on the 22nd February 2018 in the IOT Freeman Hospital ACTION

Present: Derek Airey, Brian Wood, Jane Graham, Penny Hartley, Michelle Saunders, Jon Comb, Roger Pape, Andrew Todd, Craig Jones, Debbie Burdon, Paul Woodward, Louise McLellan, Mavis Wood

Apologies for Absence: Adele Lambert

Mavis read out a letter of resignation from John Coyle. Penny asked if a letter of thanks had been sent to him and Derek said yes.

Minutes from the previous meeting: Penny proposed these minutes be a true and correct word, Brian seconded this motion. All were in favour.

Matters arising: Jane pointed out that Jon Comb is helping her with the Just Giving and is not Assistant Treasurer.

Chairman's Report: No report until the Annual General Meeting.

Secretary's Report: No report due to the sudden and sad passing of Joan Whitney Secretary.

Treasurer's Report: Jane gave a detailed report of all the FHLTA accounts up to 31st October 2017

Donations (Memorials)	£46,241.00
Donations	£26,444.00
Just Giving/Virgin etc	£30,470.00
Income from flats	£11,232.00
Income from Mobile Home	£ 3,405.00
Expenses for Mobile Home	£ 6,502.00
Postage & Stationary Expenses	£ 2,657.00

General travel £33,804.00

Jane also provided an account of money given to research / equipment in this the current financial year:

£21,000 was provided to pay for a Secretary to assist in the Transplant Clinic and Co-ordinators. This position has not as yet, been filled. This will be reviewed at the end of the 2018 financial year.

Nice Conference £20,000 – this had already been agreed at a previous meeting.

Professor Dark £ 5,000 – Agreed.

Professor Clark £20,000 – Agreed. Original request was for £47,000.00 however, the agreed amount was suggested.

Dr Nair £12,000 – Agreed For 6 months.

Dr Simpson £30,000 – Agreed. On-going and has to be spent by the 2019 AGM.

Michelle asked about the request from Dr Reihkerdt. Jane explained that Dr Reihkerdt was going to order the goods through the trust and this way we do not have to pay VAT on them.

Dr Meachery's will submitted a proposal at the next committee meeting.

In this current financial year £98,872.00 has already been allocated this does not include the European and Birmingham Games. A member asked if some of this money would be re-couped they were informed that this would be the case.

Jane thanked the Accountant for auditing the accounts.

Organ Donation: Because this had been missed of the agenda there was nothing to report.

Sport's Manager Report: Louise reported in the absence of Adele. European games – David will not be paid by the FHLTA until Louise and Adele know they are getting his money in.

A member of the committee requested some sponsor forms. This will be acted on after the form has been amended. **LM**

Children's Team Managers Report: Tackers – FHLTA will pay 50% and Julie Fleck will continue to pay 50% providing they have the funds.

Twelve families took part in 2017 British Transplant Games. All Children received at least one medal.

The Winter World Games and Nicholas Green Camp were a great success with 2 children from the Freeman and their families attending. There was also a Paediatric nurse from ward 23 with them. Michelle said she hopes the FHLTA will continue to fund these events as it not only demonstrates the success of Organ Donation but also helps to enhance the lives of the young people and children taking part.

Michelle has a possible 39 families for the BTG's in Birmingham this year. She has also successfully transferred the cost of the British Transplant games for the children's steam fully over to CHUF in the last 2 years giving her the opportunity to increase the size of the children's team and is confident that she will continue to have the support of CHUF in the future.

Michelle has also been asked to promote Organ Donation at upcoming events for CHF which will also give her the opportunity to meet other families who could potentially be interested in the Transplant Games team.

Clause 2A This clause from the Aims and Objectives has been amended and was agreed by the committee. The amendment will be actioned. **MW**

A member was asked to leave the room to enable the committee to discuss their requests for financial support to attend the Birmingham games.

Jane reminded the committee that the first point of call was to go to Jane the Social Worker and a decision would then be made depending upon her response. Jane will make sure she gets a reply from the Social Worker within 10 working days and she will report back to the committee. **JG**

The funding is to assist the cost of the games package and it was suggested that a maximum of £200.00 was levied. This was agreed.

It was commented that the committee would look very favourably on the request and that the member would receive an answer as soon as possible.

A.O.B. Debbie said she will have a stand in the Stockton branch of Barclays Bank every 6 months. The bank holds Wellbeing events in March and September each year.

Constitution Three members require a copy of the constitution. This will be forwarded to them. Mavis asked for their e-mail addresses to enable this request to be actioned. **MW**

It was raised that the Charities Act changed to 2016. It was agreed to leave this until the next committee meeting to discuss. In the meantime it was suggested everyone read their copy.

A committee member requested a top or an item of clothing for his daughter who was doing a run in America. The request will be actioned. **DA**

The meeting finished at 10.30am

The next Committee Meeting will be held on the 9th April 2018 starting at 9.00am until 2.00pm in Seminar room 1. Lunch will be served at approx 11.45am